



## Coastal Osteopathic Center

Tim Manahan, D.O.

To Our New Patients:

Your appointment is scheduled for: Mon Tues Weds Thurs

Date: \_\_\_\_\_ @ \_\_\_\_\_ AM/PM

- **You must call our office at 856-7656 to confirm this appt.** The first appointment is scheduled for one hour. We require a 48 hour cancellation notice.
- Please arrive at least 10 minutes prior to your appointment time to check in.
- **Please bring the enclosed blue forms with you completely filled out.**
- Please have all necessary insurance referrals and authorizations in place prior to your visit. **We do not participate with all health insurances.** We expect payment at the time services are rendered for co-pays or if we do not participate with your health insurance plan.
- Please note: \*We **do not** participate with Auto or Liability Insurance or Maine Care\*
- Please wear comfortable, loose fitting clothing for this evaluation.
- Please bring in or have faxed to our office any pertinent medical records, X-ray or MRI reports you have had.

If you have any questions, please do not hesitate to contact this office. Our office hours are Monday through Thursday from 8am to 5pm. We do have an answering machine for your convenience.

You will find directions to our office on the back of this letter.

Sincerely,  
The Office Staff at Coastal Osteopathic Center

*Specializing in relief of acute and chronic pain*